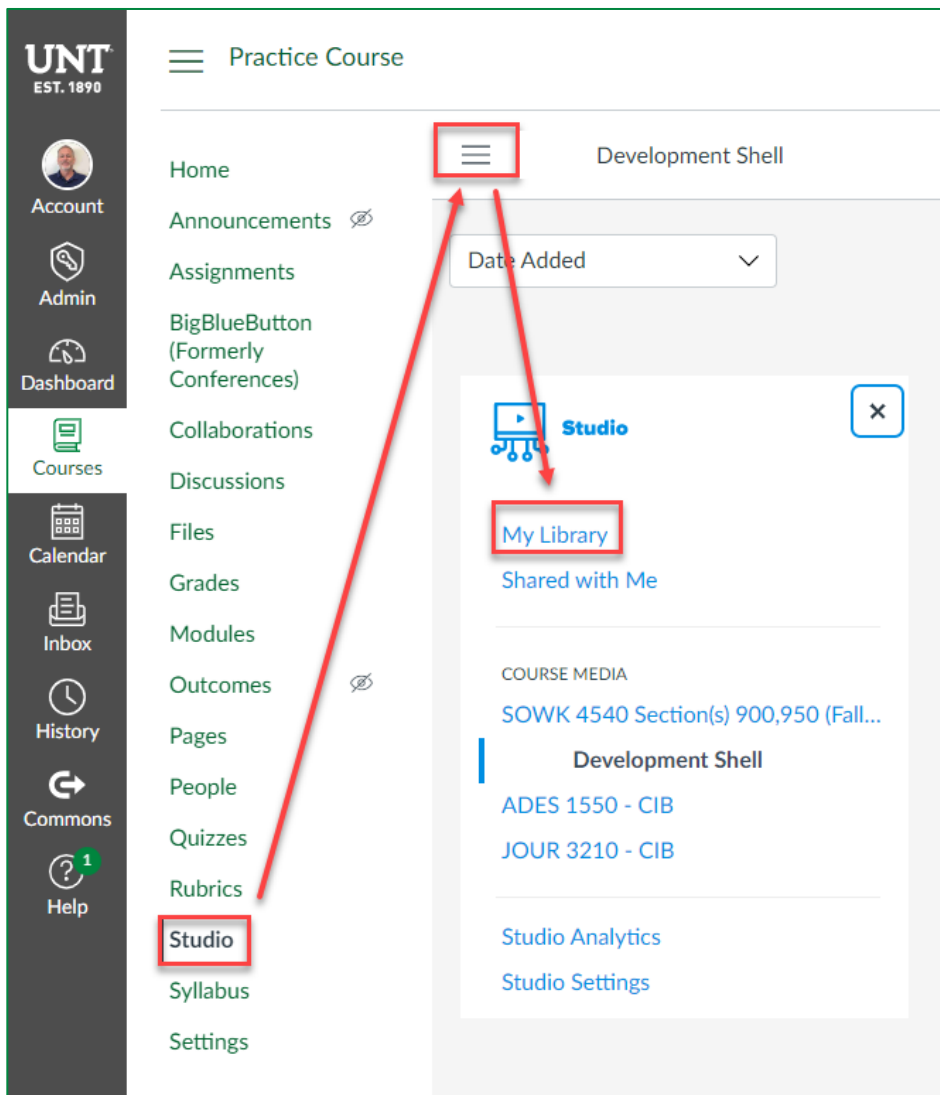


Creating Captions and Comments

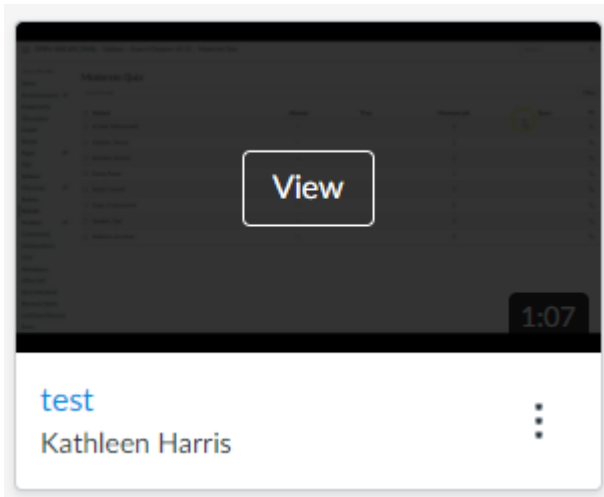
Canvas Studio: Creating Captions

When you add media to Canvas Studio, you can also generate or caption files for the media.

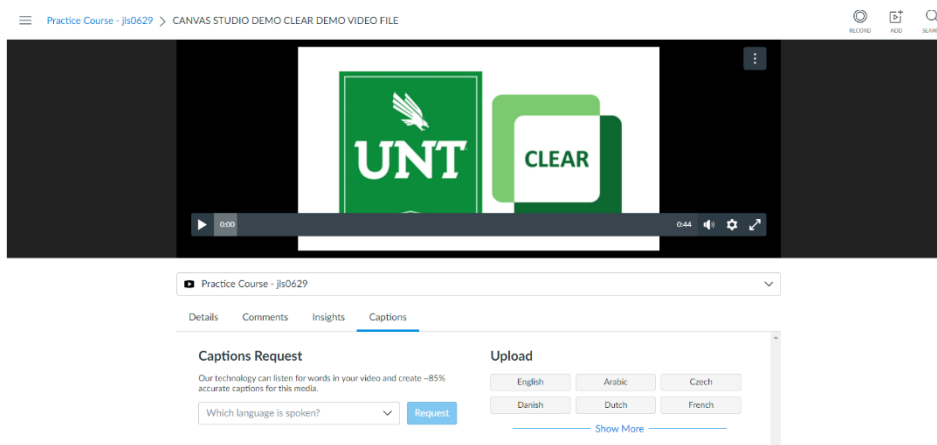
- Navigate to your course in Canvas. Click on the **Studio** menu link.
- Locate the video you want to add captions to on the **My Library** page, or search for the media in the search field.



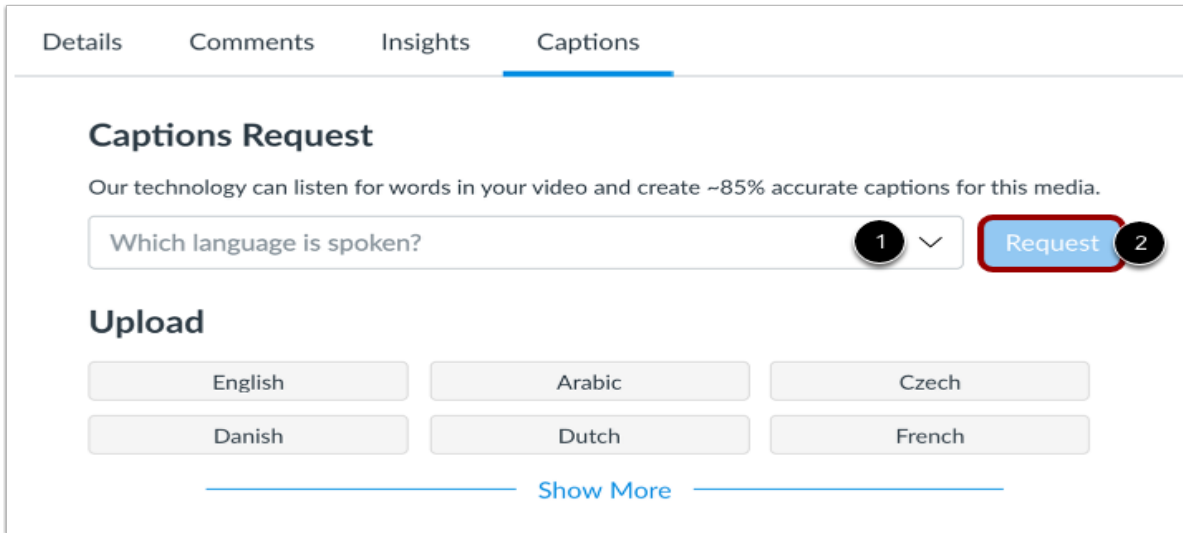
- ❑ Hover over the media and click 'View' on the media thumbnail.



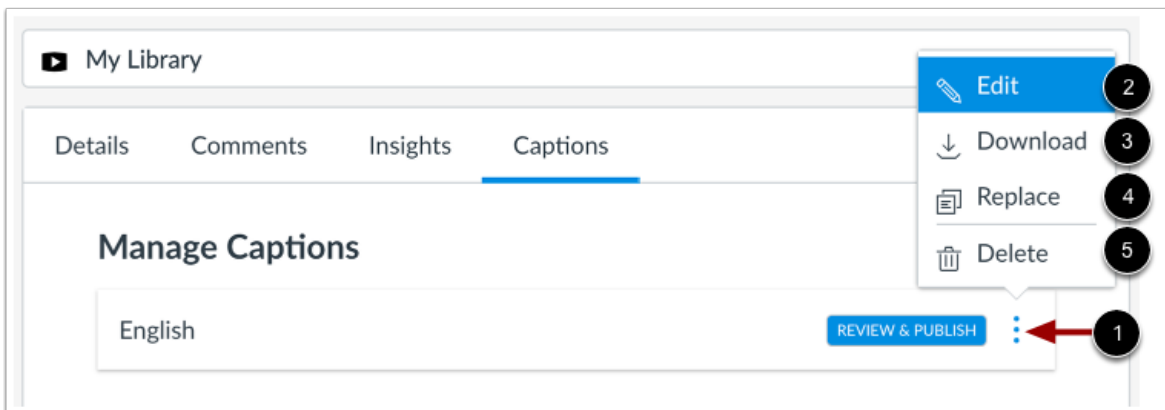
- ❑ To generate or upload captions, click the **Captions** tab.



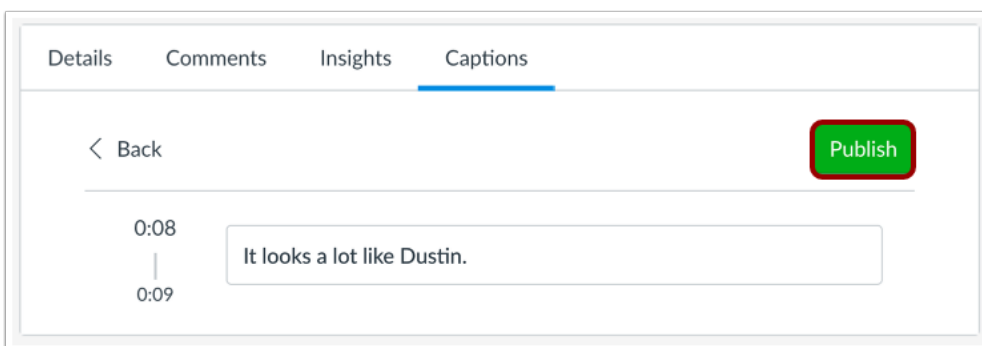
- ❑ Studio includes a caption tool that can automatically generate captions for your media with approximately 85% accuracy.
 - To automatically generate captions for your media, click the **Which language is spoken?** drop-down menu [1] and select the spoken language in your media.
 - To confirm your request, click the **Request** button [2].



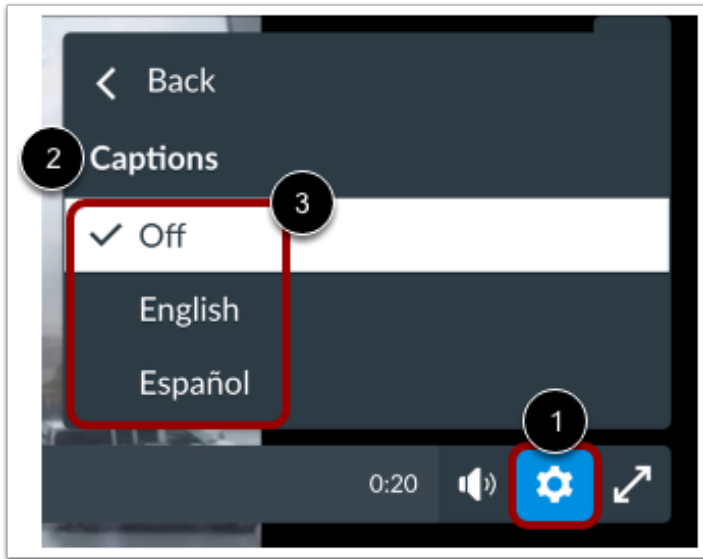
- ❑ Once processed and generated, you can view the Studio caption tool caption file in the **Manage Captions** section.
- ❑ To view more options for the caption file, click the **Options** icon [1]. To review and publish the captions, click the **Edit** link [2]. When you are editing the auto-generated caption file, the media file automatically pauses until you click the next timestamp.
- ❑ You can also download [3], replace [4], or delete [5] any caption file.



- ❑ Review the generated caption file and click the **Publish** button. Any additional changes made to the caption file after it is published are automatically saved.



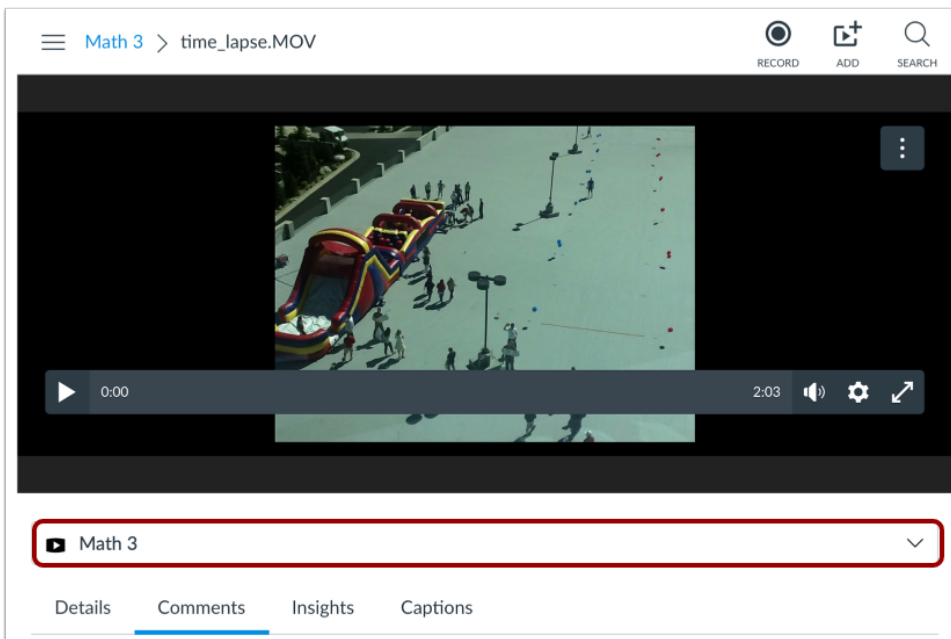
- ❑ By default, captions are turned off. To turn on captions in the media, click the **Media Settings** icon [1] and select the **Captions** option [2]. To enable captions, click to select an available language(s) [3].



Canvas Studio: Comments

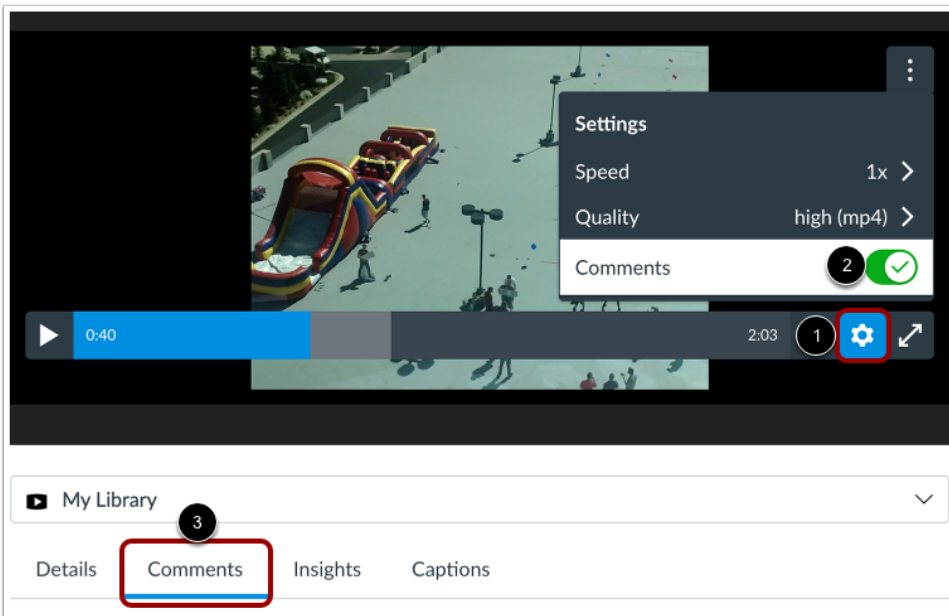
You can add comments directly to a video or audio file to create commentary or ask questions. You can edit or delete your comments if necessary. You can also reply to a comment that has been posted in the timeline. Currently, replies only support one reply level. You cannot reply to another user's reply. **Note:** Instructors can delete any comment at any time.

- ❑ Open the Canvas feature area that displays the video or audio file you want to view.

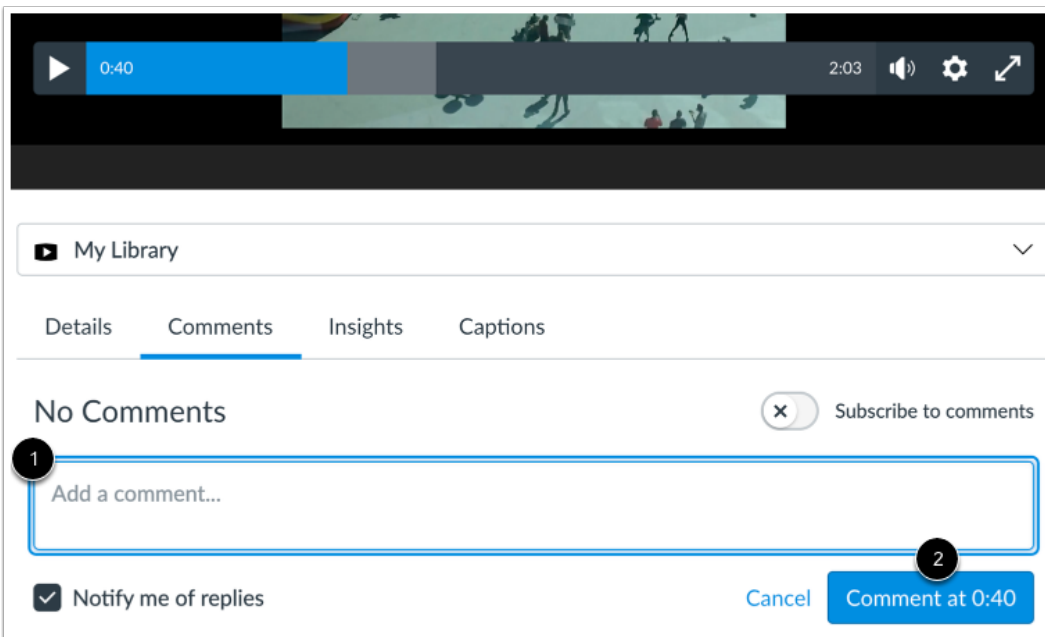


- ❑ To view inline comments as you watch the media, click the **Media Settings** icon [1] then click the **Comments** toggle [2].


- When enabled, the timeline displays dots to indicate inline comments.
- View comments in the **Comments** tab [3]. Comments display chronologically by time and are highlighted as they appear in the timeline.




- To add a comment in the media timeline, enter your comment in the **Comment** field [1]. As soon as you start typing, the media automatically pauses.
- When ready to add your comment, click the **Comment at Time** button [2]. The button displays the timestamp where your comment displays in the media timeline.






- If you just want to leave a reply to an existing comment, locate the comment and click the **Reply** link.

 **Doug Roberts** said a year ago 0:16

Notice how the video rate has affected the viewing by now. What do you think would happen if we used a faster rate to play back the video? How about a slower rate?





 **Reply**

To edit your comment, click the **Edit** icon.




 **Andy Admin** said 2 hours ago  

I think that slowing the video down would have shown us more about how people moved around the pavement instead of making them look so jumpy.

- To delete your comment, click the **Delete** icon [1], then click the **confirm delete** link [2].
- Note:** Deleting your comment retains your name and shows that the comment has been deleted. Deleted comments cannot be recovered.

 **Andy Admin** said 2 hours ago   

I think that slowing the video down would have shown us more about how people moved around the pavement instead of making them look so jumpy.

 **Andy Admin** said 2 hours ago  [cancel](#) [confirm delete](#) 

I think that slowing the video down would have shown us more about how people moved around the pavement instead of making them look so jumpy.