

Canvas Folio

Folio is a student portfolio network that allows users to visually showcase knowledge and experience which can be shared with potential employers, family, friends, and peers for feedback and collaboration.

- 1. Log in to your Canvas Account. https://unt.instructure.com/login/ldap
- 2. Select "Account" on your Global Navigation Panel.



3. Select "Folio" from the menu.



4. Select your name to begin Folio.



5. Your Folio Dashboard can be personalized by adding your resume, education, work experience, and an introduction.

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Toolbar Features

Universal Search: used to find jobs, projects, and people, across Canvas Folio
Discover: explore platform
Jobs: career search
Notifications: personal message
Me: settings, personal jobs, invitation, user guide
+New Project: get started with a new project

<u>Tabs</u>

Profile: personal information
Portfolio: personal projects
Drafts: work in progress
Connections: folio friends
Suggestions: portfolio suggestions based on skill, connections, etc.